BERKELEY COUNTY DEVELOPMENT AUTHORITY

**Property Management Committee Meeting**

**Development Authority Conference Room**

**300 Foxcroft Avenue, Suite 201 Martinsburg, WV 25401**

**Or Join Zoom Meeting   
https://us02web.zoom.us/j/87860847400**

**Friday, October 6, 2023**

**9:30 a.m.**

**AGENDA**

1. Call to Order
2. Determination of Members Present and Existence of a Quorum
3. Proof and Filing by Secretary of Notice of Meeting
4. Improvement Updates/ Property Enhancements
5. Office of Emergency Management Space Alterations
6. Executive Session, if needed for real estate, legal, or personnel matters
7. New Business
8. Disposition of Unfinished Business
9. Member Informational Reports and Announcements
10. Adjournment

*The BCDA reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4*

**Posted to the public Tuesday, October 3, 2023**